

Spring 2005

## **F05RS SGB No. 7 (Staff Bill)**

Bergeron

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## STUDENT SENATE

F05RS

SGB No. 7

BY: SENATOR BERGERON

## A BILL

TO AMEND THE STUDENT SENATE RULES OF ORDER TO PROVIDE FOR A MORE ACCURATE DESCRIPTION OF SENATE STAFF DUTIES; TO RENAME THE POSITION OF LEGISLATIVE ASSISTANT; AND TO PROVIDE FOR RELATED MATTERS

BE IT ENACTED BY THE STUDENT GOVERNMENT OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

**PARAGRAPH 1:** RULE 1.8 OF THE STUDENT SENATE RULES OF ORDER IS HEREBY AMENDED TO READ AS FOLLOWS:

**Rule 1.8 Legislative Staff; election, appointment, and removal**

- A. The Secretary and Undersecretary of the Student Senate shall be elected by a majority vote of the Student Senate. Nominations for both positions shall be recognized from the floor during the first meeting of the Spring Organizational Session or at any time a vacancy occurs in such office, as directed by the Speaker, and shall be elected in the same manner as the Speaker. In order for a student to qualify for either office, he or she must have filed a resume with the Office of the Student Senate and give notice of intent to be nominated by no later than forty-eight (48) hours before the meeting in which the election shall take place.
- B. The Parliamentarian and any additional staff members shall be appointed by the Speaker and confirmed by a two-thirds (2/3) vote of the Senate.
- C. The Secretary, Undersecretary, or Parliamentarian may be removed from office by a two-thirds (2/3) vote of the Senate.
- D. Additional staff members may be dismissed by the Speaker at will.

**PARAGRAPH 2:** RULE 1.9 OF THE STUDENT SENATE RULES OF ORDER IS HEREBY AMENDED TO READ AS FOLLOWS:

**Rule 1.9 Secretary; duties**

1. To be responsible for keeping all papers and records of the Senate, and to maintain the minutes of the Proceedings and actions of the Senate and be responsible for their accuracy
2. To announce the receipt of each veto message as received from the Student Body President and to read the same upon the appropriate order of business
3. To make accessible to each member of the Senate a copy of the order of business
4. In the absence of the Speaker and Speaker Pro-Tempore to call a member to preside over the Senate
5. To report each legislative instrument as it is considered by the Senate
6. To serve as Chief of Staff of the Legislative Branch
7. To execute all proper orders of the Senate
8. To be responsible for all public relations affairs of the Senate
9. To appoint the staff members of the standing committees of the Senate
10. To call the roll of the Senate on any matters which the ayes and nays are requested as well as keep proper records of membership attendance

**PARAGRAPH 3:** RULE 1.10 OF THE STUDENT SENATE RULES OF ORDER IS HEREBY AMENDED TO READ AS FOLLOWS:

**Rule 1.9            Undersecretary; duties**

1. To receive and process all legislation in a timely manner
2. To endorse all legislation with the action taken and the date of such action taken thereon
3. To perform proofing of all legislation and to provide correctly formatted copies of all legislation to Senate members and the news media upon request and upon the convening of a Senate meeting
4. In the absence of the Speaker, Speaker Pro-Tempore, and Secretary, to call a member to preside over the Senate
5. To maintain files on all legislation including information and data relating to legislation
6. To maintain a legislative journal
7. To assist the Secretary in the performance of his or her duties

**PARAGRAPH 4:**        ALL INSTANCES IN WHICH THE PHRASE “LEGISLATIVE ASSISTANT” OCCURS IN THE RULES OF ORDER SHOULD BE REPLACED BY “UNDERSECRETARY”

**PARAGRAPH 5:**        THIS BILL SHALL TAKE EFFECT UPON PASSAGE BY A TWO-THIRDS (2/3) VOTE OF THE LSU STUDENT SENATE AND SIGNATURE BY THE PRESIDENT, UPON LAPSE OF TIME FOR PRESIDENTIAL ACTION, OR IF VETOED BY THE PRESIDENT AND SUBSEQUENTLY APPROVED BY THE SENATE, ON THE DATE OF SUCH APPROVAL.

**APPROVED:**

\_\_\_\_\_  
**BO STAPLES, SPEAKER**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**MICHELLE GIEG, PRESIDENT**

\_\_\_\_\_  
**DATE**