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F09RS SGB No. 18 (SPT and Secretary Duties)

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STUDENT SENATE

F09RS

SGB No. 18

BY: SENATOR PARKER

A BILL

TO AMEND RULE 2.6 AND RULE 2.9 OF THE STUDENT GOVERNMENT RULES OF ORDER
TO AMEND THE DUTIES OF THE SPEAKER PRO TEMPORE AND SECRETARY OF THE
STUDENT SENATE.

PARAGRAPH 1: WHEREAS, THE STUDENT GOVERNMENT RULES OF ORDER IS THE DOCUMENT THAT GUIDES AND GOVERNS THIS LEGISLATIVE BRANCH; AND

PARAGRAPH 2: WHEREAS, THE SPEAKER PRO TEMPORE OF THE STUDENT SENATE IS THE CHAIR OF THE SENATE COMMITTEE ON RULES, AND THEREFORE, SHOULD BE CHARGED WITH MAINTAINING THE GOVERNING DOCUMENTS OF THE LOUISIANA STATE UNIVERSITY STUDENT GOVERNMENT; AND

PARAGRAPH 3: THEREFORE, BE IT ENACTED BY THE STUDENT GOVERNMENT OF LOUISIANA STATE UNIVERSITY AGRICULTURAL AND MECHANICAL COLLEGE THAT RULE 2.6 OF THE STUDENT GOVERNMENT RULES OF ORDER BE AMENDED TO READ AS FOLLOWS:

Rule 2.6 Speaker pro tempore Duties

- A. At the discretion of the Speaker, to assist the Speaker in his/her duties.
- B. In the absence of the Speaker, to preside, or to call a member to preside as Acting Speaker.
- C. To serve as Chairman of the Student Senate Committees on Rules, **and to be responsible for maintaining the Governing Documents of Student Government. All updates made to the Governing Documents must be approved by the Speaker of the Senate.**
- D. To prepare and distribute a comprehensive and current list of all persons appointed by the Student Body President, Student Body Vice President, and Speaker of the Student Senate.
- E. If a vacancy occurs in the office of Speaker, to serve as Acting Speaker until such time as the vacancy can be filled.
- F. To supervise the activities of the Undersecretary, and insure that Committee Reports are acted upon promptly.
- G. **At the beginning of each week, to inform Senators of the time and place that each standing committee shall meet, and to provide an electronic copy of each legislative instrument to be heard by the committees.**
- H. To perform such other duties or functions and to exercise such other powers as may be prescribed by the Constitution, Bylaws, or action of the Student Senate.
- I. To plan and execute a retreat at the beginning of each semester for members of the Senate, with help from the Speaker, Legislative staff, and any other Senators, as deemed necessary.

PARAGRAPH 4: THEREFORE, BE IT FURTHER ENACTED THAT RULE 2.9 OF THE STUDENT GOVERNMENT RULES OF ORDER BE AMENDED TO READ AS FOLLOWS:

Rule 2.9 Secretary; duties

- A. To be responsible for keeping all papers and records of the Senate, ~~as well as the Governing Documents of Student Government~~ and to maintain the minutes of the Proceedings and actions of the Senate and be responsible for their accuracy
- B. To announce the receipt of each veto message as received from the Student Body President and to read the same upon the appropriate order of business
- C. To make accessible to each member of the Senate a copy of the order of business
- D. In the absence of the Speaker and Speaker Pro-Tempore to call a member to preside over the Senate
- E. To report each legislative instrument as it is considered by the Senate
- F. To serve as Chief of Staff of the Legislative Branch
- G. To execute all proper orders of the Senate
- H. To be responsible for all public relations affairs of the Senate
- I. To call the roll of the Senate on any matters which the ayes and nays are requested as well as keep proper records of membership attendance

PARAGRAPH 5: THIS BILL SHALL TAKE EFFECT UPON PASSAGE BY A TWO-THIRDS (2/3) VOTE OF THE LSU STUDENT SENATE AND SIGNATURE BY THE PRESIDENT, UPON LAPSE OF TIME FOR PRESIDENTIAL ACTION, OR IF VETOED BY THE PRESIDENT AND SUBSEQUENTLY APPROVED BY THE SENATE, ON THE DATE OF SUCH APPROVAL.

Approved:

Tyler Martin
Speaker of the Senate

Stuart Watkins
Student Body President

Date: _____

Date: _____